

BYLAWS  
OF THE SOUTHERN NEVADA HUNTER/JUMPER ASSOCIATION  
LAS VEGAS, NEVADA  
AMENDED AND RESTATED AS OF MARCH 2007

ARTICLE I

Name

The name of this organization shall be the Southern Nevada Hunter/Jumper Association (herein referred to as the “Association”, or “SNHJA”).

ARTICLE II

Mission Statement

The purpose of this Association shall be to promote excellence in Equestrian Sports in Southern Nevada, based on a foundation of fair, safe competition and the welfare of its human and equine athletes through quality horse shows, clinics, and other related activities. The Association will promote and encourage physical fitness, promote sportsmanship and public participation in equestrian events and activities in Southern Nevada, and educate members and the public with respect thereto, and provide services for members’ common benefit. The Association will protect and support the welfare of horses by prohibiting cruel, unsafe and/or unsportsmanlike practices. The Association will further provide an equal opportunity to amateurs, coaches, and trainers to participate in competition without discrimination on the basis of race, color, religion, age, sex, or national origin.

The Association is organized exclusively for athletic development and educational purposes under section 501(c) of the Internal Revenue code, or corresponding section of any future federal tax code.

ARTICLE III

Members

Section 1: The membership of this Association shall be open to any individual who is an athlete, rider, handler, horse owner, trainer, or any other individual having an interest in equestrian sport.

Section 2: There shall be two classes of membership in this Association: Senior and Junior.

A. Senior. A Senior member is any person who has reached their 18<sup>th</sup> birthday (defined in accordance with United States Equestrian Federation, Inc. rules), has completed a membership application and who has paid the requisite dues.

B. Junior. A Junior member is any person under 18 years of age (defined in accordance with United States Equestrian Federation, Inc. rules), has completed a membership application and who has paid the requisite dues.

Section 3: Each Member shall pay to the Association annual fees and/or dues in the amount determined by the Board of Directors and published in the Association's newsletter, website and membership forms. The Board of Directors shall establish deadlines for the payment of fees.

Section 4: Membership in this Association entitles a person to receive a copy of the rules and by-laws of the Association, to attend meetings, to be eligible for year-end awards, to hold office in the Association (with the exception of junior members), and to vote on matters of concern to the Association.

Section 5: Suspensions, Fines and Terminations.

A. The Board of Directors, upon a two-thirds vote of those members present at a duly called meeting, may suspend, fine or terminate (or any combination thereof) the membership of any Member of the Association if the Board of Directors determines (1) the conduct of the member or Board Member is adverse to the best interests of the Association, or (2) the member has not complied with the requirements of membership in the Association. The Board may only act after a hearing, reasonable notice to the member of the time and place of the hearing, and providing the member with a reasonable opportunity to present evidence in support of the Member's position.

## ARTICLE IV

### Board of Directors/Officers

- Section 1: The Association shall have a Board of Directors, and except as otherwise provided by these bylaws, the Board of Directors shall have all governance, supervising and administrative authority of the Association. The authority and responsibilities of the Board of Directors shall include:
- A. The general management of the affairs of the Association. The Board may make contracts in its name and behalf, or authorize such contracts to be made by the Officers of the Association.
  - B. Making and enforcing the rules governing Association competitions.
  - C. After a hearing conducted in accordance with these bylaws, to censure, suspend or expel any officer or member whose conduct shall be found to be adverse to the best interests of the sport of or the Association.
  - D. Shall keep a record of its proceedings and shall report at the annual meeting of the Association, or at any special meeting of the Board.
  - E. Alter or amend the dues structure, including all fees, at any time as it deems warranted.

The officers of the Association shall be elected from the members of the Board of Directors. The officers shall be a President, a Vice-President, a Show Secretary, a Media Secretary, a Treasurer, a Past President, and three directors at large. Five Officers or Directors shall constitute a quorum at a meeting.

- Section 2: President: The President shall preside at all meetings of the Association and the Board of Directors and shall perform all such other duties as usually pertain to the office of president. The President shall sign all contracts and obligations, and perform such other duties as may be assigned to the President by the Board of Directors.
- Section 3: Vice President: The Vice-President shall perform the duties of the President in his/her absence or at his/her request. The Vice-President will also keep and maintain a complete and accurate account of the points earned by members of SNHJA and shall every 60 days during the active show season mail to all members a bulletin showing the standing for the year-end awards.
- Section 4: Media Secretary: The Media Secretary shall conduct all member correspondence pertaining to the Association and shall keep and maintain a complete and accurate record of all proceedings at regular and special member and Board of Director meetings. All applications for membership shall be filed with the Media Secretary.

- Section 5: Show Secretary: The Show Secretary shall be responsible for coordinating and posting all show entries and information for each event. The Show Secretary shall update and maintain all records for each event and document the accounting in the computer system. The Show Secretary is responsible for organizing and filing all of the entries, receipts and other pertinent information for each competition event. The Show Secretary shall be responsible for receiving all fees due the Association, remitting these to the Treasurer and receiving a receipt therefore.
- Section 5: Treasurer: The Treasurer shall oversee all funds and accounts of the Association maintained under the direction of the President. The Treasurer shall keep an accurate and full account of all transactions, render a full written detailed report at each meeting, and shall make an annual report to the membership. The Treasurer shall be responsible for maintaining an accurate membership roll. The Treasurer shall oversee the keeping of proper books of account, showing the disposition of all funds of the Association. Such money shall only be withdrawn by check requiring two signatures, and signed by the Treasurer and/or the President and/or the Vice President, and for payment of only such bills as provided for payment by the Executive Committee.
- Section 6: Past President: The Past President will automatically become a member of the Board of Directors and will oversee, along with the officers, the activities of the Association for all events and activities.
- Section 7: Directors: The directors elected by the membership will oversee, along with the officers, the activities of the Association and make suggestions to the Association for projects and activities.
- Section 8: Elections: For every year after the first, at the regular meeting held in October a nomination committee of three members will be appointed by the Board of Directors. It shall be the duty of this committee to nominate candidates for the offices to be filled at the annual meeting. The nominating committee will report at the meeting in November. During the election at the December meeting additional nominations from the floor shall be permitted. The officers shall be elected by ballot to serve for one year or until their successors are elected, and their term of office shall begin on January 1<sup>st</sup>. Voting for office by proxy must be mailed to the SNHJA secretary ten days before the election meeting or delivered to the secretary prior to the start of the election meeting, or by some other method agreed upon by the membership at a regularly-scheduled meeting.
- Section 8: Term of Office: The term of office for officers and directors is two years. Starting in 2007, any officer may serve a maximum of two consecutive two year terms in their specific elected position. They may be re-elected to the Board in a different officer or director at large position thereafter.

In 2007, the Past President and one director at large will serve a one year term, in order to stagger the terms of office of the directors.

Section 9: Indemnification of Officers and Directors: If any officer or director of the Association is made a party to any civil or criminal action, suit or proceeding in any matter arising from the performance of his or her duties for or on behalf of the Association, then, to the full extent permitted by law including applicable provisions of the Nevada Not-For-Profit Corporation Law as in effect from time to time, the Association shall indemnify the director or officer for all amounts paid by him or her in connection with the action, suit, or proceeding, including any judgments, fines, amounts paid in settlement and reasonable expenses, including attorney's fees, or in connection with any appeals.

Section 10: Conflict of Interest: If any officer, director or member of any other committee has a financial interest in any contract or transaction involving the Association, such individual shall not participate in the evaluation or approval of such contract or transaction unless the material facts of the relationship or interest are disclosed or known to the other officers, directors, or other committee members, but he or she shall be counted in determining the quorum for the meeting relating to the matter.

The Board of Directors shall adopt a Conflict of Interest Policy including minimizing conflict of interest situations regarding the selection of athletes, horses, trainers, managers, veterinarians, officials and others for competitions.

## ARTICLE V

### Meetings

Section 1: The regular meetings of the association shall be held the Monday evening of the week before the week of the horse show competition, unless otherwise ordered by the Association or by the Board of Directors. The Association should hold a minimum of nine business meetings during the year.

Section 2: The regular meeting in December shall be known as the annual meeting and shall be for the purpose of electing officers, receiving reports of officers and committees and for any other business that may arise.

Section 3: Special meetings can be called by the President, or by the Executive Board, or may be called upon the written request of 15 members of the Association. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least 14 days notice will be given.

## ARTICLE VI

### Executive Board

- Section 1: The officers of the Association, including the directors, and the Past President, shall constitute the Executive Board.
- Section 2: The Executive Board shall have general supervision of the affairs of the meetings, make recommendations to the Association, and shall perform such other duties as are specified by these by-laws. The Board shall be subject to the orders of the Association, and none of its acts shall conflict with the action taken by the Association.
- Section 3: Unless otherwise ordered by the Board, regular meetings of the Executive Board shall be held in conjunction with the regular meetings. Special meetings of the Executive Board can be called by the President and may be called upon the written request of four members of the Executive Board.
- Section 4: Five members of the Executive Board shall constitute a quorum.

## ARTICLE VII

### Authority

- Section 1: The rules contained in the current edition of Robert's Rules of Order, Newly Revised shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.
- Section 2: The authority for the horse show rules of the association will be the current United States Equestrian Federation rule book.

## ARTICLE VIII

### Amendment of By-Laws

- Section 1: Amendments of bylaws may be adopted, amended or repealed by the Board of Directors by the affirmative vote of a majority of directors present and voting, providing a quorum be present, and then ratified by a majority of members present at the next meetings. Members must be notified in writing of proposed by-law changes at least 30 days before

changes are voted on; and such action shall be effective immediately unless otherwise specified by the Board of Directors.

## ARTICLE IX

### Promulgation of the rules

Section 1: Promulgation of the rules: The Board of Directors shall adopt, amend, and repeal such rules as it may deem necessary to govern the conduct of horse show competitions and the earning of trophies and awards presented by SNHJA, but no change to any such rule which would affect point standings or opportunity to earn points shall be made during the course of the show year.

## ARTICLE X

### Committees

Section 1: The Association will form standing and special committees to support the Board and officers, and facilitate the operations of the Association. Standing Committees will be formed to support on-going operational activities. Special Committees will be formed on an as-needed basis. The Executive Board will appoint the Chairman of each committee and recommend committee members.

## ARTICLE XI

### Dissolution

Section 1: Upon the dissolution of this Association, assets shall be distributed for one or more exempt purposes within the meaning of section 501 of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

## ARTICLE XII

Section 1: Fiscal Year. The fiscal year of the Association shall be December 31<sup>st</sup>.

Section 2: Severability. The invalidity of any provision of these bylaws shall not affect the other provisions hereof, and in such event these bylaws shall be construed in all respects as if such invalid provision were omitted.

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